

October 8, 1970

MEMORANDUM

TO: The Boston Redevelopment Authority  
FROM: John D. Warner, Director  
SUBJECT: Salary Increases for Employees with September Pay Anniversary Dates

Attachment A lists 70 employees with September Pay Anniversary dates recommended for salary increases.

Of the 70 employees, 21 noted with single asterisk (\*) are recommended for promotion and/or reclassification. Concerning these 21 employees, 4 are reclassifications to a higher grade and lower step than their present position, which are nearly equivalent in salary to a step increase. The remaining 17 are promotions to a higher grade to fill critical vacancies, reward superior performance, and are necessary to retain critical technical and secretarial skills. It should be noted that 14 of these 17 promotions are below the \$10,000 salary level and 9 are in the secretarial grades.

In addition to the above promotions and or reclassifications, there are 4 employees noted with double asterisk (\*\*), 3 recommended for promotion and 1 for reclassification (step equivalent) by advancing their pay anniversary dates to October to fill present vacancies.

The cost of these proposed increases amounts to \$790. weekly on the payroll, and it is recommended that they be made retroactive to the Monday following each employees anniversary date in September except the 4 noted by double asterisk(\*\*) should have a revised pay anniversary date of October 9, 1970.

An appropriate vote is attached.

Attachment A - Salary increases for employees with  
September Anniversary Dates  
Attachment B - Vote for Attachment A



RECLASSIFICATION OF EMPLOYEES WITH SEPTEMBER EMPLOYMENT ANNIVERSARY  
DATES TO SALARY RANGE AND STEP PLAN AND POSITION CLASSIFICATION PLAN

<u>NAME</u>	<u>POS.CLASS</u>	<u>G-S</u>	<u>SALARY</u>	<u>REV. DATE</u>	<u>POS.CLASS.</u>	<u>G-S</u>	<u>SALARY</u>
*1. Berlandi, J.	Proj.Dir.	15-1	14,900	9/15/69	Proj.Dir.	15-3	16,386
2. Beatty, R.	Plan.Off.II	14-4	15,565	9/7/60	Plan.Off.II	14-5	16,323
3. Roy, C.	Civ.Eng.V	14-4	15,565	9/26/66	Civ.Eng.V	14-5	16,323
4. Navle, C.	Act.Dep.Dir Fam.Reloc.	14-2	14,175	9/1/69	Act.Dep.Dir, Fam.Reloc.	14-3	14,843
5. Brown, Don	Sr. Arch.	14-1	13,500	9/17/64	Sr. Arch.	14-2	14,155
6. Sayers, J.	Sr.Admin.Asst.	13-4	14,061	9/9/63	Sr.Admin.Asst.	13-5	14,744
7. Langley, J.	Sr. Bus. Rel. Cl. Ex.	13-3	13,410	3/5/62	Sr. Bus. Rel. Cl. Ex.	13-4	14,061
*8. Henderson, P.	Arch. IV	13-2	12,790	1/5/70	Ch.Proj.Arch.	14-3	14,843
9. Hall, Clay	Sr.Admin.Asst.	13-1	12,200	9/2/69	Sr.Admin.Asst.	13-2	12,790
10. Brown, Reg.	Compliance Off.	13-1	12,200	9/16/68	Compliance Off.	13-2	12,790
11. Devine, Ed	Arch. III	12-4	12,671	9/19/66	Arch. III	12-5	13,285
12. Pratt, F.	Admin.Asst.IV	12-4	12,671	9/16/68	Admin.Asst.IV	12-5	13,285
13. Fouad, M.	Sr. Planner	12-3	12,087	3/24/69	Sr.Planner	12-4	12,671
*14. Yuhas, W.	Arch. III	12-3	12,087	9/1/69	Arch. IV	13-3	13,410

NAME	Position Class.	G-S	Salary	Review		Position Class.	G-S	Salary
				Date	to			
*15. Lundgren, R.	Sr. Planner	12-3	\$12,087	9/22/69		Plan. Off. I	13-3	\$13,410
16. Monsini, R.	Ch. Field Insp.	12-2	11,530	9/27/67		Ch. Field Insp.	12-3	12,087
17. Ricca, S.	Rehab. Fin. Off. I	12-1	11,000	9/27/67		Rehab. Fin. Off. I	12-2	11,530
*18. Smith, Sibley	Arch. III	12-1	11,000	3/11/68		Arch. IV	13-1	12,200
19. Gibbons, J.	Arch. II	11-4	11,398	9/16/68		Arch. II	11-5	11,948
20. Landry, J.	Sr. Rehab Cons. Analyst	11-2	10,375	3/28/66		Sr. Rehab Cons. Analyst	11-3	10,874
21. Ormiston, M.	Admin. Asst. III	11-1	9,900	3/30/69		Admin. Asst. III	11-2	10,375
22. McInerney, F.	Sr. Rehab. Cons. An.	11-1	9,900	9/19/66		Sr. Rehab. Cons. An.	11-2	10,375
23. Welch, D.	Bus. Rel. Spec. IV	10-5	10,732	3/12/62		Bus. Rel. Spec. IV	10-6	11,249
24. DeBlasio, T.	Tech. IV	10-4	10,240	9/27/67		Tech. IV	10-5	10,732
25. Dolan, Milton	Bus. Rel. Spec. IV	10-4	10,240	9/27/67		Bus. Rel. Spec. IV	10-5	10,732
26. Etcoff, M.	Rehab. Cons. Analyst IV	10-4	10,240	3/20/67		Rehab. Cons. Analyst IV	10-5	10,732
27. Pepicelli, J.	Rehab. Cons. Analyst IV	10-3	9,771	3/20/67		Rehab. Cons. Analyst IV	10-4	10,240
28. Morrison, J.	Rehab. Cons. Analyst IV	10-3	9,771	9/29/65		Rehab. Cons. Analyst IV	10-4	10,240
29. Conley, Helen	Pers. Asst. III	10-3	9,771	9/1/69		Pers. Asst. III	10-4	10,240



<u>NAME</u>	<u>Position</u> <u>Class.</u>	<u>G-S</u>	<u>Salary</u>	<u>Review</u> <u>Date</u> <u>to</u>	<u>Position</u> <u>Class.</u>	<u>G-S</u>	<u>Salary</u>
*30. Ollivier, C.	Rel.Spec.IV	10-1	\$ 8,900	9/15/69	Sr.Reloc.Spec.	11-1	\$ 9,900
*31. Akinbami, R.	Rel.Spec.IV	10-1	8,900	9/15/69	Sr.Reloc.Spec.	11-1	9,900
*32. Neitz, P.	Tech. III	9-6	10,100	9/18/66	Tech.IV (Trans.)	10-5	10,732
*33. Shea, David	Sup. Prop. Mgmt. II	9-6	10,100	9/9/63	Asst.Site.Off.Mgr	10-5	10,732
34. Wilmott, R.	Rehab.Cons. Analyst III	9-5	9,638	3/26/64	Rehab Cons. Analyst III	9-6	10,100
35. Kelley, Helen	Admin.Asst.I	9-5	9,638	3/16/61	Admin.Asst. I	9-6	10,100
36. Heiler, M.	Tech. III	9-4	9,198	9/17/64	Tech. III	9-5	9,638
37. Sweeney, James	Rehab Cons. Analyst III	9-3	8,779	3/24/69	Rehab Cons. Analyst III	9-4	9,198
*38. Dargin, J.	Bus.Rel.Spec.III	9-3	8,779	3/24/69	Bus.Rel.Spec.IV	10-3	9,771
39. Shine, J.	Dem.Insp. II	9-3	8,779	9/16/68	Dem. Insp. II	9-4	9,198
40. Mariano, G.	Admin.Asst. I	9-2	8,380	9/1/69	Admin.Asst.I	9-3	8,779
*41. Jarvis, R.	Neigh.Org.Spec.II	8-6	9,079	12/15/69	Admin.Asst. I	9-5	9,638
42. Kenneally, G.	Site Off.Mgr.Asst.	8-3	7,897	3/28/66	Site Off.Mgr.Asst	8-4	8,272
43. MacIntyre, E.	Admin. Secy	8-3	7,897	3/2/59	Admin. Secy	8-4	8,272
44. Ryan, Mary	Admin. Secy	8-3	7,897	9/17/62	Admin. Secy	8-4	8,272

<u>NAME</u>	<u>Position</u> <u>Class.</u>	<u>G-S</u>	<u>Salary</u>	<u>Review</u> <u>Date</u>	<u>to</u>	<u>Position</u> <u>Class.</u>	<u>G-S</u>	<u>Salary</u>
45. DeJesus, E.	Admin. Clk. II	8-3	\$ 7,897	9/5/62		Admin. Clk. II	8-4	\$8,272
*46. Rivard, H.	Secy Steno. III	7-6	8,185	9/7/60		Admin. Secy	8-5	8,666
47. Joyce, Ann	Draftsman III	7-4	7,461	3/7/66		Draftsman III	7-5	7,814
48. Baldwin, M.	Secy Steno III	7-3	7,125	9/15/69		Secy Steno III	7-4	7,461
*49 Rizzo, P.	Draftsman III	7-2	6,805	9/6/66		Sr. Draftsman I	8-2	7,540
50. Kinsella, H.	Secy Steno III	7-2	6,805	3/28/66		Secy Steno III	7-3	7,125
51. Fitzgibbon, M.	Secy Steno III	7-2	6,805	3/11/68		Secy Steno III	7-3	7,125
52. Miraglia, J.	Admin Clk I	7-1	6,500	9/29/65		Admin. Clk I	7-2	6,805
53. Gould, N.	Rehab. Fin. Sp. I	7-1	6,500	9/15/69		Rehab. Fin. Sp. I	7-2	6,805
54. Hester, D.	Admin. Clk. I	7-1	6,500	9/5/69		Admin. Clk. I	7-2	6,805
*55. Rojas, B.	Arch. Draftsman II	7-1	6,500	9/8/69		Arch. Draftsman III	8-1	7,200
*56. Kelly, Richard	Admin. Clk. I	7-1	6,500	3/6/63		Admin. Clk. II	8-1	7,200
*57. Lanata, T.	Secy Steno II	6-5	7,085	9/26/66		Secy Steno III	7-5	7,814
58. Foley, Edna	Sr. Receptionist	6-5	7,085	3/22/61		Sr. Receptionist	6-6	7,419
*59. Landrum, A.	Secy Steno II	6-5	7,085	3/29/65		Secy Steno III	7-4	7,461
60. Strobis, A.	Secy Steno I	5-5	6,478	3/27/67		Secy Steno I	5-6	6,782
*61. Dick, J.	Secy Steno I	5-4	6,189	3/15/68		Secy Steno II	6-4	6,767
*62. Little, H.	Sr. Clk. Steno	5-4	6,189	10/13/69		Secy Steno II	6-4	6,767



<u>NAME</u>	<u>Position</u> <u>Class.</u>	<u>G-S</u>	<u>Salary</u>	<u>Review</u> <u>Date</u>	<u>to</u> <u>Position</u> <u>Class.</u>	<u>G-S</u>	<u>Salary</u>
*63. Gray, L.	Sr. Clk Steno	5-3	\$5,913	9/8/69	Tech. I	7-1	\$6,500
64. Tucker, R.	Sr. Clk Steno	5-3	5,913	9/8/69	Sr. Clk Steno	5-4	6,189
*65. Colella, F.	Secy Steno I	5-3	5,913	9/16/68	Secy Steno II	6-3	6,464
**66. Frieser, E.	Sr. Clk Steno	5-2	5,650	10/20/69	Secy Steno II	6-2	6,175
*67. Gurry, N.	Sr. Clk Typist	4-6	6,272	3/6/67	Sr. Clk Steno	5-6	6,782
*68. Cronin, M.	Sr. Clk Typist	4-4	5,726	3/11/68	Sr. Clk Steno	5-4	6,189
*69. Magner, M.	Sr. Clk Typist	4-3	5,472	3/25/68	Secy Steno I	5-3	5,726
70. Foley, P.	Dev. Aide II	3-5	5,627	3/7/66	Dev. Aide II	3-6	5,888

\* Employees recommended for a promotion--separate memos were attached to evaluation forms, describing the need and the vacancy for the proposed promotion.

\*\* Same as above except anniversary date will be advanced to October 9th anniversary date.

